

REQUEST FOR PROPOSALS  
FOR  
BROADBAND DESIGN AND DEPLOYMENT  
RFP NO. 062719  
CITY OF SOCORRO, NEW MEXICO



City of Socorro  
111 School of Mines Rd.  
Socorro, New Mexico 87801

ISSUE DATE: June 13, 2019

DUE DATE: June 27, 2019

## **OVERVIEW**

The City of Socorro was incorporated in 1882. It operates under a Mayor/Council form of government. Municipal services include the usual governmental functions of police, dispatch, animal control, fire, gas, water, sewer, parks & recreations, swimming pool, public library, and solid waste.

## **SCOPE OF WORK**

The City of Socorro is currently accepting proposals for Broadband Design and Deployment.

A Broadband partner is needed to design, engineer and deploy a broadband system for the citizens of Socorro with the possibility of expanding to surrounding areas.

Design should include transport and distribution. The City is open to fiber, fixed wireless or a combination of both.

Proposers should meet the following:

- No less than 10 years experience as a broadband provider in geographic area no less than the size of Socorro and surrounding communities.
- No less than 5 years experience designing, installing, and operating fiber optic systems or routes.
- No less than 5 years experience designing, installing, and operating fixed wireless broadband systems.
- Experience in partnering with a municipality, county, or tribe on the development of a broadband infrastructure wherein operation, management, maintenance or ownership of the network was shared.
- Willingness to negotiate a partnership agreement with the municipality, potentially sharing investment, service delivery, and/or revenues with the municipality.
- Experience in USDA processes and success.

## **PROCUREMENT**

The City of Socorro is currently accepting proposals for Broadband Design and Deployment.

Interested shall submit one (1) original and four (4) copies of the information on or before 3:00 p.m., June 27, 2019 at 111 School of Mines Road, Socorro, NM 87801.

The envelope shall be addressed to:  
Leopoldo (Polo) Pineda, Jr.  
Chief Procurement Officer  
111 School of Mines Rd.  
Socorro, New Mexico 87801

The following information shall be provided on the front lower left corner of the envelope: Project Title: Broadband Design and Deployment, RFP No. 062719. If the Proposal is sent by mail, the sealed envelope shall have the notation "SEALED PROPOSAL ENCLOSED" on the face thereof. The proposer shall assume full responsibility for the timely delivery of the Proposal.

Copies of the Request for Proposals can be obtained from Leopoldo (Polo) Pineda, Jr. at 575-835-0240 or email [ppineda@socorronm.gov](mailto:ppineda@socorronm.gov).

### **SELECTION PROCESS**

1. A Selection Committee will be formed and shall consist of a minimum of three (3) Owner representatives.
2. Communication between Proposers and any member of the Selection Committee during the selection process is strictly prohibited; violation of this requirement shall be grounds for disqualification from the process. Contact with the City Administrator or Chief Procurement Officer is allowed for project information and site visits.
3. At a meeting of the City Council the recommended selection of the committee will be presented for approval.

### **SELECTION CRITERIA**

Selection criteria will be applied in the following order of importance:

1. <b>Project understanding</b>	<b>5</b>
Cover letter clarity and understanding of project and needs of the City.	
2. <b>Qualifications and Past Record of Performance</b>	<b>20</b>
3. <b>Proximity and Familiarity with the Area</b>	<b>15</b>
Proximity to or familiarity with the area in which the project is located and identification of similar projects performed by the Offeror in New Mexico.	
4. <b>Response to Work Done in New Mexico</b>	<b>35</b>
5. <b>Price Submittal</b>	<b>25</b>
TOTAL AVAILABLE POINTS	<b><u>100</u></b>

### **RESIDENT BUSINESS PREFERENCE**

For the Offeror to receive a Resident Business Preference, the business shall submit, with this proposal, a copy of a valid Resident Business certificate issued by the New Mexico Taxation & Revenue Department.

### **RESIDENT VETERAN BUSINESS PREFERENCE**

For the Offeror to receive a Resident Veteran Business Preference, the business shall submit, with this proposal, a copy of a valid Resident Veteran Business Preference certificate issued by the New Mexico Taxation & Revenue Department.

### **CAMPAIGN CONTRIBUTION DISCLOSURE FORM**

Offeror must complete, sign, and return the Campaign Contribution Disclosure Form. APPENDIX A, as a part of their proposal. This requirement applies regardless whether a covered contribution was made or not made. Failure to complete and return the signed unaltered form will result in disqualification.

# APPENDIX A

## CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, § 13-1-191.1 (2006), any person seeking to enter into a contract with any state agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

**“Applicable public official”** means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

**“Campaign Contribution”** means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution,

that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to either statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

**"Family member"** means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

**"Pendency of the procurement process"** means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

**"Person"** means any corporation, partnership, individual, joint venture, association or any other private legal entity.

**"Prospective contractor"** means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

**"Representative of a prospective contractor"** means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: \_\_\_\_\_

Relation to Prospective Contractor: \_\_\_\_\_

Name of Applicable Public Official: \_\_\_\_\_

Date Contribution(s) Made: \_\_\_\_\_  
\_\_\_\_\_

Amount(s) of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

Nature of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

Purpose of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

(Attach extra pages if necessary)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (position)

**--OR--**

**NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE** to an applicable public official by me, a family member or representative.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (Position)