

CITY OF SOCORRO P.O. Box K Socorro, NM 87801 PHONE: 575-835-0240 FAX: 575-838-4027



REQUEST FOR INSPECTION OF PUBLIC RECORDS

TO: _____Leopoldo (Polo) Pineda, City Clerk____

As provided for in the Inspection of Public Records Act, Section 14-2-1 through 14-2-16 1978 the City of Socorro and its employees who have in their possession public records are obligated to make such records available upon proper request by third parties.

Please complete the following information:

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(Printed Name)

(Mailing Address)

____ am requesting the following public records from the City of Socorro.

(Telephone Number)

Please include the date of the public records & name of records being requested.

I agree to pay the copying fees for printed documents 11 inches by 17 inches or smaller \$0.25 per page, per computer disk or storage device \$6.75, by mail \$7.50, e-mail and facsimile \$5.00. I understand that I may be asked to pay the applicable fees for copying public records in advance before the copies are made. A receipt indicating that the fees have been paid will be provided upon request.

Signature of Requester	Date
(For (Official Use Only)
Date of records will be provided://	<pre>Cost of providing copy of records: \$</pre>
Signature of Records Custodian:	