

REQUEST FOR PROPOSALS  
FOR  
MENTAL/BEHAVIORAL HEALTH SERVICES FOR THE CITY OF SOCORRO  
BEGUITA SENIOR CENTER  
NO. 073124  
FOR  
CITY OF SOCORRO, NEW MEXICO



City of Socorro  
111 School of Mines Rd.  
Socorro, New Mexico 87801

ISSUE DATE: July 11, 2024

DUE DATE: July 31, 2024

## **Overview**

The City of Socorro, New Mexico is requesting competitive sealed Proposals for Mental/Behavioral Health Services for the City of Socorro Veguita Senior Center in Socorro County.

## **Scope/Specifications**

The selected vendor will provide counseling and therapy services to the City of Socorro Veguita Senior Center.

Services to be provided but not limited to:

### **Therapies**

- Mental/Behavioral Health Therapies
- Family and Group Counseling
- Addiction
- Trauma and PTSD
- Anxiety and Depression
- Grief Counseling

### **Referral Services**

- Neuropsychologist
- Residential Treatment Centers
- Developmental Home Services
- Vision Processing
- Department of Vocational Rehabilitation (DVR)

## **Location**

City of Socorro Veguita Senior Center  
894 NM-304  
Veguita, New Mexico 87062

## **Procurement**

The City of Socorro, New Mexico is requesting competitive sealed Proposals for Mental/Behavioral Health Services for the City of Socorro Veguita Senior Center in Socorro County.

Proposals will be accepted until 3:00 PM MDT on July 31, 2024. At that time proposals will be opened publicly and recorded. Proposals may also be submitted electronically by e-mail up to the appointed deadline. Any proposals received after this date and time will be returned to the submitting bidder. The proposal must be signed by an official agent or authorized representative of the bidder.

The City of Socorro reserves the right to reject any or all bids, to waive technical irregularities, and to award the bid to the bidder whose bid it deems to be in the best interest of the City of Socorro.

All bids must be clearly marked “**RFP073124**” in the lower left corner of the envelope or in the e-mail subject line. The bidder shall assume full responsibility for the timely delivery of the bid.

Mailed or hand-delivered bids shall be addressed to:

**City of Socorro  
Leopoldo (Polo) Pineda, Jr.  
City Clerk/Chief Procurement Officer  
Post Office Drawer K  
Socorro, New Mexico 87801**

Electronically submitted bids shall be addressed to: [ppineda@socorronm.gov](mailto:ppineda@socorronm.gov)

All questions regarding this invitation for bid and the associated statement of work shall also be directed to the Chief Procurement Officer, Leopoldo (Polo) Pineda, Jr., at 575-835-0240 or email [ppineda@socorronm.gov](mailto:ppineda@socorronm.gov).

**Campaign Contribution Disclosure and Prohibition**

Offeror must complete, sign, and return the Campaign Contribution Disclosure Form. APPENDIX A, as a part of their proposal. This requirement applies regardless whether a covered contribution was made or not made. Failure to complete and return the signed unaltered form will result in disqualification.

# APPENDIX A

## CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, § 13-1-191.1 (2006), any person seeking to enter into a contract with any state agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two-year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

**“Applicable public official”** means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

**“Campaign Contribution”** means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official, or any person authorized to raise,

collect or expend contributions on that official's behalf for the purpose of electing the official to either statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

**"Family member"** means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

**"Pendency of the procurement process"** means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

**"Person"** means any corporation, partnership, individual, joint venture, association or any other private legal entity.

**"Prospective contractor"** means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

**"Representative of a prospective contractor"** means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:

Ravi Bhasker, Mayor

Mary Ann Chavez-Lopez, Councilor

Deborah Dean, Councilor

Nick Fleming, Councilor

Damien Ocampo, Councilor

Michael Olguin, Jr., Councilor

Joel D. Partridge, Jr., Councilor

Peter D. Romero, Councilor

Anton Salome, Councilor

#### DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: \_\_\_\_\_

Relation to Prospective Contractor: \_\_\_\_\_

Name of Applicable Public Official: \_\_\_\_\_

Date Contribution(s) Made: \_\_\_\_\_  
\_\_\_\_\_

Amount(s) of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

Nature of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

Purpose of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

(Attach extra pages if necessary)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (position)

**--OR--**

**NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE** to an applicable public official by me, a family member or representative.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (position)